

Traditional Tribal Burial, Inc.
Regular Board Meeting
November 14, 2016
5:30 p.m.

Board Members Present: Kevin Willis, Board Chairman; Lisa Flynn, Treasurer; Patrick Wemigwase, Vice Chairman;
Gwen Gasco, Secretary

Absent: one vacancy

Guests: none

Meeting called to order at 5:25 p.m.

Roll call – All seated Board members present.

Motion made by Vice Chairman Wemigwase and supported by Secretary Gasco to approve the agenda with additions.

YES – 4 No – 0 Abstained – 0 Absent – 0

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to accept TTBI Phone Poll No. 101716-001 to approve the October 10, 2016 Regular Meeting Minutes with changes.

YES – 4 No – 0 Abstained – 0 Absent – 0

Motion carried.

Chairman's Report

- 2017 Budget discussion
- BDO Letter of Engagement
- Meeting with local funeral director

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to accept the Chairman's Report as presented.

YES – 3 No – 0 Abstained – 1 (K.Willis) Absent – 0

Motion carried.

Vice Chairman's Report

- Information gathering from local funeral homes and churches

Motion made by Treasurer Flynn and supported by Chairman Willis to accept the Vice Chairman's Report as presented.

YES – 3 No – 0 Abstained – 1 (P.Wemigwase) Absent – 0

Motion carried.

Treasurer's Report

- Accounting and bank account
- Office space update
- Fundraising update

Motion made by Vice Chairman Wemigwase and supported by Secretary Gasco to accept the Treasurer's Report as presented.

YES – 3 No – 0 Abstained – 1 (L.Flynn) Absent – 0

Motion carried.

Secretary's Report

- PO Box issues
- Tribal Council 3rd Quarter Report update

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to approve reimbursement to Secretary Gasco for the purchase of food and supplies for the October 2016 Traditional Burial Teachings in the amount of \$149.71.

YES – 3 No – 0 Abstained – 1 (G.Gasco) Absent – 0

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to approve stipend for Secretary Gasco for presenting the Board's 3rd Quarter Report to the Tribal Council on November 3, 2016.

YES – 3 No – 0 Abstained – 1 (G.Gasco) Absent – 0

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to accept the Secretary's Report as presented.

YES – 3 No – 0 Abstained – 1 (GGasco) Absent – 0

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Secretary Gasco to approve stipend for Board members to attend the Appropriations and Finance Committee meeting to present the TTBI FY2017 Proposed budget.

YES – 4 No – 0 Abstained – 0 Absent – 0

Motion carried.

Motion made by Secretary Gasco and supported by Vice Chairman Wemigwase to remove Mary Gasco as an authorized signer on the Board's PNC Bank accounts, effective immediately.

YES – 4 No – 0 Abstained – 0 Absent – 0

Motion carried.

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to approve the FY2017 Proposed budget less the final stipend amounts and equipment purchases to finalize the carryover total.

YES – 4 No – 0 Abstained – 0 Absent – 0

Motion carried.

Old Business

- FY2017 Budget discussion
- Office Space discussion

New Business

- 2017 Meeting dates
- TTBI Check request form

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynnn to approve TTBI Form No. 0002 – Check Request

YES – 4 No – 0 Abstained – 0 Absent – 0

Motion carried.

Motion made by Secretary Gasco and supported by Vice Chairman Wemigwase to adjourn the meeting at 7:39 p.m.

YES – 4 No – 0 Abstained – 0 Absent – 0

Motion carried.

Next regular meeting is scheduled for December 5, 2016 at 5:30 p.m. at the NRD Conference Room

These meeting minutes were approved with changes at the TTBI Regular Board Meeting on December 5, 2016 by a vote of: 4-Yes, 0-No, 0-Abstained, 0-Absent.



Gwendolyn Gasco, Board Secretary



Date: